

WEB SITE PRIVACY POLICY

Visionstream NZ Limited ACN 062 604 193 (“Visionstream”) is committed to protecting individuals’ privacy.

The protection of personal information in the private sector is required by the Privacy Act 1988 as amended by the Privacy Amendment (Private Sector) Act 2000 (“Act”). It is also a requirement of the Telecommunications Act (1977). In addition telecommunications providers are required to comply with an industry code of conduct. Consequently, all employees and officers of Visionstream are expected to comply with the Acts and Visionstream’s policies and procedures concerning the protection of personal information.

This policy applies to all our web pages at either www.visionstream.com.au (“the Site”). It explains our practices with regards to collection and processing of any personal information (that is, information from which an individual’s identity is apparent or can be reasonably ascertained) and that may be collected as a result of your use of the Site.

This policy is based on the following principles:

privacy of personal information is of paramount importance to Visionstream;

- your personal information will not be shared other than in accordance with this policy, with your permission or in accordance with the Act;
- we will only use your personal information for the purpose for which it was provided.

What information do we collect?

This site allows you to contact certain individuals within Visionstream and related companies by sending them an e-mail, for the purposes of:

- providing feedback about this Site;
- requesting general information;
- making a general enquiry.

By sending such e-mails, you will be providing us with certain personal information, which may include your name, e-mail address and any other details you include in the e-mail. This information is collected by us solely for the purpose of dealing with your request. We may not be able to deal with your request without this information.

We do not collect any other personal information via the Site. We do not use cookies, web tracking or other devices to collect your personal information.

What do we use personal information for?

Any personal details that you provide to us as a result of accessing the Site and sending us e-mails will only be used for the purpose of dealing with your request or enquiry. In the case of a subscription related request, your details will be shared with our related company, Technical Resources Pty Limited which deals with the distribution of newsletters and other publicity material. Your details will be kept on a database solely for the purpose of administering your subscription. With regard to all other enquiries, your details will only be accessible and used by personnel dealing directly with your request.

We do not use or disclose any personal details that you provide to us for the purposes of direct marketing or any similar purposes.

Disclosing Personal Information

As noted above, we may share personal information with related companies or with contractors performing services for Visionstream that are required by Visionstream to comply with this policy. Visionstream will only make such disclosures to achieve the purpose for which the information was provided. Otherwise, Visionstream’s policy is not to disclose any personal information to any unrelated third party, except with consent or where we are required by law to do so.

The Leighton Holdings Limited group of companies

Information about the companies in the Leighton Holdings Limited group can be found at <http://www.leighton.com.au/ccs.cfm?page=structure>

If you are sending e-mails to companies within the group other than Visionstream NZ Limited, you should review their privacy policies or contact them directly.

Retention and Disposal of Information

Visionstream will only keep personal information it needs for the purpose for which it was collected. Visionstream will dispose of such information when it has no further need to use it or it is required by law to do so.

E-mail Security

In line with our policy on e-mail security, any e-mails that you send will be automatically scanned, which could result in certain attachments and styles of message being automatically blocked. Our IT administrators may have access to your e-mails in order to authorise the content. This is done purely for IT security purposes and our IT administrators will not access the contents of your e-mails once this process is complete.

Security of Information

You should be aware that the Internet is not a secure environment. However, Visionstream uses all reasonable efforts to ensure that any personal information collected is held securely. In addition, only authorised personnel have access to personal information. Such personnel have agreed to ensure confidentiality of this information and are required to comply with this policy.

Complaints and Further Information

If you have a complaint or require further information about how Visionstream handles personal information or any privacy issues please contact our Privacy Manager at peter.way@visionstream.com.au or (03) 9258 5701.

Accessing and Updating Personal Information

Where you provide your personal details to us, please let us know if your details change and we will make every effort to keep any personal information up to date and accurate. You can access your personal information and notify us of any change, modification or correction by contacting Visionstream's Privacy Manager at peter.way@visionstream.com.au or (03) 9258 5701 or the individual to whom the information was first provided.

Our Contact Details

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Peter McGrath
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16 July 2009